



operation Department Damietta Alliance

Department:	planning
Job Titel:	Gate and Inspection Superintendent– TOS Superuser
Job Code:	OPLD -013
Education:	Requires a college degree in Logistics, Operations Management, business administration, or related discipline.

Responsibilities:

- Prepare basic and technical training material for the end users.
- Get TOS superuser training, create full cycle test scenarios.
- Create SOPs and handbooks for the gate team.
- Manage the gate operation processes including the full cycle of import and export procedures.
- Maintain the truck turnaround per each transaction to the minimum level.
- Following up on the gate supervisors to reduce the truck full cycle visit, eliminate the wasted time, improve truck service productivity.
- Follow up gate operation SOPs to ensure gate requirements are taken into consideration and clarify disputes surrounding gate operations.
- Focal point of contact with the customs and inspections authorities.
- Develop effective working relationships with the customers (Shipping Lines, Customs Clearance Agents, Customs, GOIEC, Agriculture Committee) and to ensure a speedy and efficient processing of required documentation and operations.

Requirements:

- Requires a proven record of a least Three or more years of supervisory or team leader experience in container terminal operations environment.
- Requires a depth knowledge in gate process and inspections relative documents.
- Requires in-depth knowledge of container import and export process.
- Must have extensive knowledge of Port Terminal Operations, related laws, standards, IMO & all related international conventions.
- Requires very good knowledge and experience of the TOPX and its optimization modules.
- TOS Superuser experiences.
- Must be proficient in desktop computer software programs, such as MS Office, and other software programs for specific vessel operational planning purposes.
- Requires strong leadership skills coupled with the ability to build a high performing team with the right combination of personalities
- Strong project management skills, capable of handling multiple mission-critical projects simultaneously and ability to meet deadlines



Experience: Required at least 10 years of port terminal operations.

Languages: English fluent in spoken and written, Arabic fluent in spoken and written.
Additional Languages as advantage

Please Send Your CV thro careers@damiettaalliance.com Addading the job code of the subject of Email.